



Climate Smart Sustainable Tourism Forum 2017 CODE OF CONDUCT and GREEN POLICY

The Climate Smart Sustainable Tourism Forum (CSSTF 2017), themed, **Good for Us, Better for All**, will bring together local, regional, and international representatives from public and private sector tourism entities, as well as development agencies. To ensure that all participants benefit from the interactive programming of the CSSTF, the organizers have created the following **Code of Conduct**. The discussions and presentations will be set up in a space that will allow attendees, speakers and panelists to speak freely while being respectful and constructive towards all in attendance at all times.

Harassment, which will not be tolerated at the CSSTF, includes but is not limited to:

- offensive verbal comments related to gender, gender identity and expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, religion, technology choices,
- sexual images in public spaces
- deliberate intimidation, stalking, following, harassing photography or recording,
- sustained disruption of talks or other events
- inappropriate physical contact
- unwelcome sexual attention.

Sponsors are also subject to the anti-harassment policy. In particular, sponsors should not use sexualized images, activities, or other material. Booth staff (including volunteers) should not use sexualized clothing/uniforms/costumes, or otherwise create a sexualized environment.

Participants asked to stop any harassing behavior are expected to comply immediately. If a participant engages in harassing behavior, the forum organisers may take any action they deem appropriate, including warning the offender or expulsion from the forum with no refund.

If you are being harassed, notice that someone else is being harassed, or have any other concerns, please contact a member of forum staff immediately. Forum staff can be identified as they'll be wearing branded t-shirts. Reporting should never be done on social media.

Forum staff will be happy to help participants contact hotel/venue security or local law enforcement, provide escorts, or otherwise assist those experiencing harassment to feel safe for the duration of the forum. We value your attendance.

It is expected that participants will follow the Code of Conduct at all CSSTF related events.

GREEN POLICY

In keeping with the theme of sustainable tourism the CSSTF adheres to and encourages the adoption of a **Green Policy**:

CTO AND ST. KITTS HOST COMMITMENTS:

- Use reusable glasses, cutlery and crockery, where appropriate
- Utilize digital or reusable signage
- Select participating hotels that have good environmental policies that encourages the reduction of our impact on the environment.
- Recycle conference waste and badges.
- Minimize the use of paper and plastic
- Post conference information and proceedings online.
- Use water coolers and pitchers instead of plastic bottles, where practical

PARTICIPANT COMMITMENTS:

- Participate in your airline's carbon emission offset programmes and take advantage of group ground travel options when possible.
- Be punctual for conference shuttles to avoid having to arrange additional transportation.
- Walk rather than use ground transportation when possible.
- Participate in recycling opportunities.
- Buy locally made craft and souvenirs.
- Respect and experience the local culture and environment.
- Use digital cameras.
- Use USB storage devices for Forum materials instead of printing.
- Refill reusable water bottles when possible.
- Continue to be environmentally responsible upon your return home and encourage others to do the same.